

## Part III: Guidelines for letters of reference for CPE applicants

**Unit Location:** Horizon Health Network, New Brunswick

**When writing your letter of reference please include the following:**

- a. The name of the applicant
- b. Your relationship to applicant, including in what capacity, for how long, and how well applicant is known to referee
- c. Applicant's aptitudes for spiritual care in a multifaith setting
- d. Applicant's openness to learning and to supervision
- e. Applicant's ability to work with people from diverse backgrounds with diverse values and beliefs
- f. Applicant's aptitudes for sharing in an adult, group-learning process of personal and professional development
- g. Applicant's ability to function and work in a demanding professional environment with other professionals
- h. Applicant's "growing edge" (*What aspect of the applicant's self-understanding and/or way of relating to the world around them do you see shifting and changing at the present time? Where do you see potential for growth in the applicant?*)
- i. Other relevant comments

**Please send your letter by email to:**

**Pam Driedger**

[Pam.Driedger@HorizonNB.ca](mailto:Pam.Driedger@HorizonNB.ca)

**Or mail to:**

**Pam Driedger**

Spiritual Care Department

The Moncton Hospital

135 MacBeath Ave

Moncton, NB E1C 6Z8

