

**Canadian Foundation for Spiritual Care
Fondation canadienne des soins spirituels**

**MINUTES from the AGM
Saturday, April 12th, 2014
The Delta Hotel
Winnipeg, Manitoba**

Bill James-Abra introduced himself as the President of CFSC.

1. Approval of Agenda

Ron Long moved the approval of the agenda and it was seconded by Mary Magnesum. Agenda approved.

2. Approval of the minutes of the 2013 AGM

The minutes are on the website. (www.spiritualcare.ca/foundation). Buffy Harper moved for the approval of the minutes and it was seconded by Michael Chow. Minutes approved.

3. Review of Foundation activity over the last year

3.1 Board Meetings Held

There were 5 board meetings held since last AGM in Ottawa.

3.2 Fundraising

The Foundation has received \$10,130 in contributions in 2013.

3.3 Bursaries and grants distributed

This year we have distributed \$3,000 for student bursaries and \$3,000 for research grants.

4. Financial Report

4.1 Audited Statement

CFSC audited statement can be found on our website at www.spiritualcare.ca/foundation

4.2 Total Assets in 2013 year

In 2013 CFSC have accumulated \$147,325 in total assets. We started with \$100,000 in assets from a gift Archie MacLachlan gave to the Foundation. So to date we have increased our assets by \$47,325 over the years thanks to the various gifts received from others as well as our Fun Run fundraisers.

4.3 Fun Run Donations

In 2013 we raised \$5,435 in Fun Run donations at the Ottawa conference. As a note of interest, we have increased our assets by \$9100 through the Winnipeg conference Fun Run. This is an increase of \$3665 over Ottawa's Fun Run fundraiser. A big thank-you to Teresa Campbell and Ron Long. The gauntlet is now thrown down to Hamilton. Also the wonderful news is that we have reached through this effort we have reached beyond our goal of \$150,000 as our base.

4.4 Member Contributions

In 2013, we received \$4,695 from member contributions.

4.5 Investment/Dividend Income

In 2013, we gained \$5,443 from our investment/dividend income.

5. Bursaries and Grants 2013

In 2013, we distributed 3 research grants and 4 student bursaries totalling \$5,596- approximately \$3000 for bursaries and \$3000 for research grants.

We have given a total disbursement of \$19,000 in student bursaries to 29 students since 2007.

We have given a total disbursement of \$29, 246 to 19 applicants since 2005.

Applications for either a bursary or a research grant are on our website www.spiritualcare.ca/foundation. We need applications to disperse monies. The deadline is May 31st. Past research will be posted on the website. It is important to remember when you give money to the Foundation the benefit is that it can possibly come back to you through a bursary or a research grant when needed. We encourage applications.

6. Canada Non-Profit Corporations Act (CNCA)

The government has enacted new legislation, The CNCA to update the rules that govern how corporations are run. . Due to this the Foundation is required to update its by-laws to comply with the requirements of this new Act. We have for months been working with a law firm, Aikins, MacCaulay

and Thorvaldson LLP to do just that. There are 2 parts to the work that has been done: one is something called “Articles of Continuance” which is linked with the purposes as a Foundation; the other is called the by-laws which describes how we operate. We believe that the articles of Continuance and the new by-laws faithfully describe the Foundation, what we do and how we do it. We will be the same Foundation after adoption of these by-laws as we were before. The only difference is that we will be clearly in line with the act which is essential for us to continue our work. We circulated these by-laws to you via the Webmaster on March 28th 2014. Our recommendation is that we vote in favour of these by-laws. A call for a motion that

- the Board of the Foundation apply to the Director appointed under the CNCA for a Certificate of Continuance of the Corporation;
- The Articles of Continuance (transition) of the Corporation, which have been circulated to the membership be approved;
- The general operating by-laws and terms of reference of the Foundation are repealed effective on the date that the corporation continues under the CNCA and the new general operating by-laws which has been approved by the directors and circulated to the membership be approved, and will be effective on the same date

It was moved by Tracy Trothen and seconded by Douglas Jones. After a discussion of the cost to do this - \$3000.00, the motion was passed.

7. **Advocacy**

At the 2013 AGM in Ottawa last April a question was brought forward from the floor by Doug Longstaffe about the role of advocacy by the Foundation for its members. The Board said it would give consideration to this and report back this year. The response of the Board is that it recommends we not be involved with an advocacy role for the following reasons:

1. the Canada Agency Board states that we cannot spend more than 10% of our money thus limiting our output of funds
2. the best support for advocacy is for support for our students and for research in the field of spiritual care.

8. **Nominations**

Bill James-Abra reported that our goal has been to have representation from across Canada on the Board. Michael Pasche, Vancouver B.C., and Audrey Mierau Bechtel, Sk. agreed to put their names forward to be members of the Board. Bill asked for any nominations from the floor and repeated this request three times. No nominations from the floor came forward. It was declared that both Michael Pasche and Audrey Mierau Bechtel elected as members of the Board. We now have representation from all the regions.

9. Appointment of Auditors

Charlie Robertson has been our auditor. He has recently moved from Dockrill, Harwich and Rossiter in Nova Scotia to a new firm Carroll and Green in Dartmouth, N.S. We wish to move our account with him to his new firm as he knows our portfolio very well, there will be less learning curves and his cost is very reasonable. A motion was put forward by Elaine Nagy to accept this appointment and seconded by Ron Falk. It was passed.

10. Other Business

Michael Chow brought forward an idea to make money for the Foundation at next year's conference. He now owns Archie MacLachlan's desk and anyone will have an opportunity to sit at this desk for \$5.00

Harold King thanked the Board for the work that has been done and for the successful fundraising. He added that he wants monies raised throughout the year through the Fun Run or contributed by our membership to go to the principal and the funds for bursaries and grants only come out of the percentage of the Foundation assets that is required by law to disburse annually.

Bill James-Abra thanked the Board for their dedication and commitment:

Dennis Fingras Regina Sk.
Audrey Mierau Bechtel, SK
Michael Pasche, Vancouver, B.C.
Marcel Leffelaar, Edmonton, AB
Ron Long, Winnipeg, MB
Philip Joudrey. Montreal,PQ
John Vincent, Toronto ON
Kathryn Howe, Ottawa, ON
Buffy Harper, Halifax, NS
Kathy Greig, Oakville, ON

Kathryn Howe has accepted to continue as Secretary for 2 more years.

Buffy Harper has agreed to be Treasurer.

Bill thanked Kathy Greig for her gracious and great work.

11. Adjournment

Mary Holmen moved that we be adjourned and seconded by Buffy Harper. Passed.